



भारतीय श्री अन्न अनुसंधान संस्थान

INDIAN INSTITUTE OF MILLETS RESEARCH



(Indian Council of Agricultural Research)

Rajendranagar, Hyderabad-500 030, Ph: 040-24599331/ 040-29885838

DETAILED NOTIFICATION

Eligible and interested candidates are invited for a walk-in-interview to be held at Nutrihub, ICAR – Indian Institute of Millets Research, Rajendranagar, Hyderabad, on **27 December 2023 from 09:00 A.M.** onwards for recruitment of the following positions under the below mentioned projects as per the details given below.

Name of the post	Project Manager (1 Post)
Project	MoFPI-PMFME
Emoluments	Rs. 1,00,000/- Per month (Consolidated)
Project till	October 2024
1.	<p>Essential Qualifications: Master's degree in the Food Technology/ Food Science and Nutrition/Food chemistry/ Agrl. Process Engineering/ Economics/ Agribusiness management/Biotechnology with Minimum 60% marks. 4-6 years' experience in dealing with Millet processing</p> <p>Desirable Qualifications:</p> <ul style="list-style-type: none"> • Experience in FMCG/ Food Sector, 3-5 experience in handling of millets processing machinery, primary processing machinery, commissioning and scheduling, working knowledge on lab equipment, Value added product costing and documentation skills. • Development of Business plans, Marketing plans, preparing DPRs, etc. • Expertise in establishing millet processing lines and product development • Proficiency in English, and handling computer software MS-Office. • Willing to travel for field visits in various project related states. <p>Roles and Responsibilities:</p> <ul style="list-style-type: none"> ▪ Planning, executing and supervising administration and operations of the entire project on a regular basis. ▪ Plan for Utilization of budget and preparation of financial statements in consultation with PI ▪ Predict resources needed to achieve the objectives and manage resources in an effective and efficient manner- Ingredients procurement and linkages with FPO's ▪ Establishing Backward and forward linkages and Pilot plants replicating Nutrihub model ▪ Managing contracts and tenders with vendors and suppliers by assigning tasks and communicating expected deliverables. ▪ Utilize industry best practices, techniques, and standards throughout entire project execution. ▪ Define success and manage milestone deliverables as per prescribed deadlines with clear plans & proposals, and empowering the team to be responsible for delivery. ▪ Able to handle post-harvest machinery, primary processing machinery etc. ▪ Frequently update all project-related documentation, status reports and stakeholder management throughout the lifecycle of the project. ▪ Organize workshops, conferences, exhibitions, training programmes and other such events to promote the activities of the organization and the project. ▪ Any other work allocated by PI.

	Name of the post	Marketing Manager (1 Post)
	Project	MoFPI-PMFME
	Emoluments	Rs.50,000/- Per month (Consolidated)
	Project till	March 2024 (likely to be extended)
2	Essential Qualifications:	
	<ul style="list-style-type: none"> Masters in Agribusiness Management/Agricultural Economics/Agricultural Extension or M Tech/M.Sc in Food Technology/Food Engineering/ Food Process Engineering and allied fields with minimum one year experience in relevant field. or B.Tech in Food Tech/ Food Engineering with at least 2-3 years' proven experience with 60% in Basic degree. 	
	Desirable Qualifications:	
	<ul style="list-style-type: none"> Business development skills and handling of HR and production skills for running Micro Enterprises/MSME Ability to analyze statistical data and handling of statistical tools like MS-EXCEL Proficiency in English, Hindi and sufficient knowledge in MS-Office. Willing to travel to field sites across various states in the country Working with Startups will be added advantage Strive for maximum return on investment and excel in profit-oriented decisions Demonstrate a strong ability to strengthen cost-profit ratios 	
	Name of the post	Marketing Manager (Graphic Designer cum Website Developer) (1 Post)
	Project	NUTRIHUB
	Emoluments	Rs.50,000/- Per month (Consolidated)
	Project till	December 2024
3	Essential Qualifications:	
	Any Graduate with Diploma with proven knowledge of graphic designing & website development.	
	Desirable Qualifications:	
	<ul style="list-style-type: none"> Proven experience as a Graphic Designer with a strong portfolio showcasing design work. Proficiency in industry-standard design software (e.g., Adobe Creative Suite: Photoshop, Canva, Illustrator, InDesign). Good communication and computer skills. Time management and organizational skills to handle multiple design projects. Familiarity with social media platforms (e.g., Facebook, Instagram, Twitter, LinkedIn) and social media management tools. Knowledge of social media analytics and reporting. 	
Key Responsibilities:		
<ul style="list-style-type: none"> Design captivating marketing materials (digital ads, print, logos, web assets) and Collaborate with other departments to align with objectives. Create graphics and layouts as needed and should efficiently manage multiple design projects, meet deadlines. Implement social media content strategies, curate engaging content for diverse social platforms and Maintain content calendar, schedule posts, monitor engagement. Stay current on social media trends and algorithms and Analyze social media data, track performance, and report as needed. 		

	Name of the post	Senior Research Fellow (1 Post)
	Project	NAIF-ABI
	Emoluments	Rs.31,000/- +HRA Per month (HRA As per ICAR rules)
	Project till	March 2024 (may be extended)
4	<p>Essential qualifications:</p> <ul style="list-style-type: none"> • Master's degree in the Food Technology/Food science and nutrition/Food chemistry. • Candidates having Post Graduate degree in Basic Sciences with 3 years Bachelor's degree and 2 years Master's Degree should have NET qualification and 2 years research experience. Having secured 60% marks in qualifying degree. <p>Desirable Qualifications:</p> <ul style="list-style-type: none"> • Experience in new product development, advanced food processing techniques and knowledge in plant proteins, nano particles application in product development especially with reference to millets; food chemistry and nutrition; expertise in handling lab instruments, ability to analyze statistical data and documentation skills. • Proficiency in English, and MS-Office • Willing to travel 	

Terms & Conditions:

1. The above posts are purely temporary and on contractual basis till **expiry of the project**.
2. The age limit of above positions is up to 40 years as on the date of interview. (Age limit of 5 yrs may be allowed in case of exceptional candidature)
3. The candidates shall send filled in Applications in the proforma enclosed along with a passport size photograph and a set of self-attested copies of requisite mark-sheet, certificates and supporting documents.
4. Candidates have to produce all the original certificates at the time of interview for verifications.
5. No TA/DA will be paid for attending the interview.
6. Report for registration from 09:00 AM to 11:00 AM on the date of interview, candidate need to wait till they are called/allowed for the interview.
7. The decision of the PI/Director, ICAR-IIMR is final and binding in all respects.
8. The selected candidates shall not claim for regular appointment/absorption in ICAR-IIMR, Hyderabad or funding agency at the end of the project.
9. Canvassing in any form will lead to cancellation of candidature.
10. The selected candidate may have to join immediately.
11. For further details/updates/modifications please visit our website <https://millets.res.in/ad.php>, www.nutrihubiimr.com/careers regularly.
12. IIMR reserves the right to alter/ Change/ Cancel this Advertisement/ Recruitment without assigning any reason at any stage of recruitment process.
13. **Candidates have to produce an undertaking, stating that they are not enrolled in any other job or academic courses etc. (either full time or part time) for attending the interview.**
14. **Interested and eligible candidates may send their application form (attached), CV along with qualification and experience certificates scanned copies as a single pdf to dayakar@millets.res.in on or before 25.12.2023, 5:00 pm.**

Sd/
Director

PROFORMA

APPLICATION FOR THE POST OF : _____ *(On contractual Basis)*

Project: _____



1. Name in Block letters: _____

2. Father's / Husband's name: _____

3. Date of Birth & age: _____; _____ years.

4. Postal address for correspondence: Present & Permanent.

5. Mobile no: _____; **Aadhar No:** _____; **email:** _____

6. Educational Qualifications:

Sl. No	Qualifications	Year of passing	Board/ University	Marks (% /GPA)	Remarks (if any)
1.					
2.					
3.					
4.					
5.					
6.					

7. Prior Experience (if any):

Sl. No	Name of the Organization/ Institute	Post	From To	Drawn Salary	Remarks
1.					
2.					
3.					
4.					

8. Additional Information which you would like to mention:

- a. Additional Academic/ professional Qualifications: _____
- b. Trainings _____
- c. Research Publications / reports / special projects: _____
- d. Awards/ Scholarships/ Official Appreciations: _____
- e. Affiliation with professional bodies/ institutes/ Societies: _____
- f. Any other information: _____

9. Whether belongs to SC/ST/OBC/OC/PH/Ex-servicemen (as per GoI norms) _____

10. I am also willing to be considered for any lower post in case my application for the applied post is ineligible or not shortlisted for further scrutiny. (Yes / No): _____

SELF DECLARATION

I _____, Son/ Daughter of _____ hereby declare that the information given above and in the enclosed documents is true to the best of my knowledge and belief and nothing has been concealed therein. I am well aware of the fact that if Information given by me is proven false/ not true, I will have to face the punishment as per the law. Also, all the benefits availed by me shall be summarily withdrawn and I may be terminated from the services without assigning any reasons.

Date: ___/___/___
Place: _____

Signature of the Candidate