



NOTIFICATION

Eligible and interested candidates are invited for Walk-In-Interview to be held at Nutrihub, ICAR – Indian Institute of Millets Research, Rajendranagar, Hyderabad for recruitment of the following position on **30 June, 2026 (Wednesday) from 10:00 AM** onwards as per the details given below.

S. No	Name of the Project	RKVY-RAFTAAR
1.	Name of the Post	Business Manager (1 Post)
	Emoluments	₹ 1,25,000/- (per month) (Consolidated)
	Project Till	Initially for a period of one year, further extendable based on the performance during the project period and budget availability
	No of Positions	One
	Work Location	Nutrihub, ICAR-IIMR, Hyderabad
	Essential qualifications:	
<ol style="list-style-type: none"> M.Tech/MBA/CA/PGDM/Equivalent master degree in Agriculture/Agri-Business /Finance/ Commerce/Marketing/Agri Marketing/Agri Economics/Economics/International Business / Technology Commercialization Entrepreneurship and allied fields from recognized institute having 3-5 years. Preferably PhD with experience in technology commercialization; investment banking; Banking; Project appraisal, support incubators; Assessment and evaluation of projects and with experience in startup ecosystem. 		
Roles and responsibilities:		
1. Operations & Administration:		
<ul style="list-style-type: none"> Coordinating with the management in helping in setup and maintenance of TBI for a strong Incubation program. To plan and organize Incubation services, conduct of various feasibility studies and market research, coordinating in Technology transfer with the concerned team, helping incubatees to get financial assistance. Monitoring day-to-day operations/activities of the Nutrihub. Handling all HR activities and implementing guidelines for ensuring discipline and smooth function of the institute. Make sure that the team has skills needed to perform the various jobs as required, and providing ongoing staff development to enhance their performances. Able to organize regular board meetings and AGMs/Board meetings and prepare presentations accordingly and shall present them during the meetings if needed. Working with students, Faculty and Management to ensure entrepreneurship and innovation may become an integral part of Nutrihub’s ecosystem. Documentation: Preparation of external funded project proposals for sustainability and drafting strategic papers from time to time assigned by CEO/Competent Authority. Report: Able to write research articles, annual progress reports and any other reports as per the requirement such as event reports, organization of events etc. Event Management: Skills in organizing and managing national level events and programs, with a strong focus on planning, coordination and successful delivery. 		
2. Revenue Generation:		
<ul style="list-style-type: none"> Shall develop various incubation programs and business incubation services for Nutrihub to generate income for its own sustainability Nutrihub is a Section-8 (not for profit) company and is eligible for raising resources (CSR activities) through donations, CSR of corporate, Govt. schemes, Subsidies etc. being the leader, developing models for project finance /CSR and other funding and create network and 		

- maintains long-term relationships with key donors and potential donors.
 - Drafting and developing projects, planning, execution, staffing reporting with other staff and following up on all MOU's with private partners/State Governments/Departments.
 - Should keep track of the fund allocation and report project progress at Nutrihub to CEO/Director on time (as and when required).
- 3. Networking and community development:**
- Collaborating with various stakeholders in the value-chain to increase and maintain the visibility of Nutrihub,
 - Attending Entrepreneurial events, conduct competitive events, participate as judge in investment pitches, evaluate business plans, mentor prospective entrepreneurs, tie-up with various venture capitalist, investment groups and institutions and building the business muscle of entrepreneurs under the Nutrihub and attract new entrepreneurs from new segments and to convert them into business development activities for the Nutrihub for revenue generation.
- 4. Communication and media:**
- Communicating the vision, mission, goals, and objectives of Nutrihub and should come out with online and offline collaterals for different contexts including website and social media content.
 - Preparing of annual and quarterly reports, newsletters, fund-raising letters and event flyers, press releases and other marketing and advertising materials time to time.
- 5. Incubatees' promotions and services:**
- Helping the incubatees to develop multiple kinds of capital ex: financial, customer satisfaction, intellectual property, compliance, and is expected to promote incubatees in various forums through the network they establish.
 - This can be in supporting in distribution network, participate in exhibition, sensitizing them on the brand value, conduct training and development programs to enhance their ability to promote and network, define deliverables, their timelines and monitor progress of startups.
- 6. Preparation for interview:** *Candidates have to prepare a vision document in brief on "Sustainable plan for Revenue Generation of NUTRIHUB" for the next five years. This should be prepared for discussion with the panel (Power point presentation). **And has to be sent along with CV***

Terms & Conditions:

1. The above posts are purely temporary and on contractual basis till the end of the project period. The selected candidates shall not claim for regular appointment/absorption in Nutrihub, ICAR-IIMR, Hyderabad or funding agency at the end of the project.
2. The duly filled in applications form (as per the format) –Annexure I & II enclosed (If applicable) with photograph affixed on it and signed, should be sent to hr@nutrihubiimr.com on or before 25th June, 2026 along with self-attested scanned certificate copies of the relevant documents (date of birth, education certificates, experience certificates, trainings attended, publications, vision document etc.) as a single file (PDF).
3. Candidates have to produce his/her Original Certificates along with a set of self-attested photo copies of all certificates and a recent passport size photo, and other documents such as experience certificate at the time of interview for verification.

4. If any information submitted is false information/claims at any stage, their candidature will be summarily rejected and appointment will be terminated if found during project period.
5. The upper age limit for the above position is 50 years as on the date of the interview with relaxation as per GOI rules in case of SC/ST/OBC/PH candidates.
6. No TA/DA will be paid for attending the interview.
7. Canvassing in any form will lead to cancellation of candidature.
8. The selected candidate may have to join immediately.
9. Report for registration from 09.15 to 10:00 AM on the date of interview, candidate need to wait till they are called/allowed to the meeting for the interview as per the list.
10. The decision of the Director/CEO, Nutrihub TBISC, ICAR-IIMR is final and binding in all respects.
11. For further details please visit to our website www.nutrihubiimr.com/careers
12. Nutrihub/ICAR-IIMR reserves the right to alter/ Change/ Cancel this Advertisement/ Recruitment without assigning any reason at any stage of recruitment process.
13. In case of any dispute, it will be resolved within the jurisdiction of Hyderabad, Telangana court only.

Sd/-
Director/CEO,
Nutrihub

PROFORMA**APPLICATION FOR THE POST OF:** _____ *(On contractual Basis)***Project:** _____

1. Name in Block letters: _____

2. Father's / Husband's name: _____

3. Date of Birth & age: _____; _____ years.

4. Postal address for correspondence: Present & Permanent.

_____Latest passport size
photo

5. Mobile no: _____; Aadhaar No: _____; email: _____

6. Educational Qualifications:

Sl. No	Qualifications	Year of passing	Board/ University	Marks (% /GPA)	Remarks (if any)
1.					
2.					
3.					
4.					
5.					
6.					

7. Prior Experience (if any):

Sl. No	Name of the Organization/ Institute	Post	From To	Drawn Salary	Remarks
1.					
2.					
3.					
4.					

8. Additional Information which you would like to mention:

- a. Additional Academic/ professional Qualifications: _____
- b. NET Qualified : _____
- c. Trainings _____
- d. Research Publications / reports / special projects: _____
- e. Awards/ Scholarships/ Official Appreciations: _____
- f. Affiliation with professional bodies/ institutes/ Societies: _____
- g. Any other information: _____

9. Whether belongs to SC/ST/OBC/OC/PH/Ex-servicemen (as per Gol norms) _____

10. I am also willing to be considered for any lower post in case my application for the applied post is ineligible or not shortlisted for further scrutiny. (Yes / No): ____

SELF DECLARATION

I _____, Son/ Daughter of _____ hereby declare that the information given above and in the enclosed documents is true to the best of my knowledge and belief and nothing has been concealed therein. I am well aware of the fact that if Information given by me is proven false/ not true, I will have to face the punishment as per the law. Also, all the benefits availed by me shall be summarily withdrawn and I may be terminated from the services without assigning any reasons.

Date: ___/___/___
Place: _____

Signature of the Candidate

DECLARATION

I, _____ hereby declare that **none of my near or distant relative is an employee of Nutrihub TBISC, ICAR-Indian Institute of Millets Research (IIMR)**. If found otherwise and in the event of non-declaring the same as prescribed in the advertisement, my candidature to the interview and my selection to the post be cancelled.

Date:

Signature of the Candidate

Place:

(OR)

I, _____ hereby declare that I am willing to attend the interview for post of Business Manager. The following particulars of my relative(s) working in Nutrihub TBISC/ICAR-IIMR is/are furnished as per the requirement of the advertisement for attending the interview:

Name:

Designation:

Relationship:

Date:

Signature of the Candidate

Place: