

DETAILED NOTIFICATION

Applications are invited for the following posts purely on contractual basis in Nutrihub, ICAR – Indian Institute of Millets Research, Rajendranagar, Hyderabad through virtual interview.

The eligible candidates are requested to send their duly filled in bio-data in the enclosed application format ‘Annexure –I’ and ‘Annexure – II’ along with scanned copies as a single file (pdf) of the relevant documents (date of birth, education certificates, experience certificates, trainings attended, publications etc.) by e-mail to hr@nutrihubiimr.com on or before **26th November, 2025**. Short-listed candidates will be provided Zoom link before the date of virtual interview via email.

Important Notes:

Submission of **online application** (Last Date): Till 5 PM of **26th November, 2025**.

Online Interview: 3rd & 4th December, 2025 at 10.00 A.M onwards. In case of postponement of interview date, the shortlisted candidates will be intimated accordingly).

What is necessary: Mobile phone or computer having internet facility with Zoom app to attend the interview (only for short-listed candidates based on online application).

1.	Position Name	Team Lead
	No of Positions	One
	Project	Establishment of PMU under Uttarakhand State Millet Policy
	Emoluments	₹ 1,25,000/- (per month) (Consolidated)
	Duration of the appointment	Initially for a period of one year, further extendable based on the performance during the project period and budget availability
	Essential Qualifications: <ul style="list-style-type: none"> Master’s degree in Agriculture, Agricultural Engineering, Agribusiness Management, Food Technology, Rural Management, or allied fields from a recognized university. Prior experience in agri-business/food processing project management, including 1-2 years in a leadership role in government, non-government, or international development agencies. Demonstrated experience in establishing or managing Food Parks, Processing Facilities, or Agri-Infrastructure projects. Proven capability in multi-stakeholder coordination involving FPOs, SHGs, startups, industry, and government agencies. Excellent command over English and Hindi, both spoken and written. Desirable Qualifications: <ul style="list-style-type: none"> Ph.D. or MBA with specialization in agribusiness, food systems, or project management from reputed institutions. Preferably 4-6 years of progressive experience in agri-business/food processing project management, including at least 3 years in a leadership role in government, non-government, or international development agencies. Sound knowledge of millet value chains, nutritional policy, and sustainable agriculture models. Familiarity with government schemes like PMFME, MIDH, RKVY, or Startup India. Proficiency in report writing, proposal development, digital tools, and documentation for monitoring & evaluation. Willingness to travel frequently to project sites across India. 	
2.	Position Name	Senior Project Manager
	No of Positions	Two
	Project	Establishment of PMU under Uttarakhand State Millet Policy
	Emoluments	₹ 1,00,000/- (per month) (Consolidated)

	Duration of the appointment	Initially for a period of one year, further extendable based on the performance during the project period and budget availability
	Essential Qualifications <ul style="list-style-type: none"> Master's degree in Mechanical/Electrical Engineering/Food Technology/Agribusiness/Marketing, or relevant allied fields. Prior experience in one or more of the following: <ul style="list-style-type: none"> Setting up and retrofitting food processing machinery (for engineering roles) FMCG sector marketing and brand management, Product development in food industry, Agri-business project implementation. Proven record in managing large-scale food/agri enterprise infrastructure or product lines. Strong coordination and documentation skills in English and Hindi. Desirable Qualifications <ul style="list-style-type: none"> Ph.D in Agri/Allied Sectors Industry certifications (e.g., PMP, Six Sigma, Marketing Strategy, Lean Manufacturing) will be preferred. Preferably 3-4 years of progressive experience in millet/dryland value chains or working with Food Parks/CFCs. Familiarity with regulatory standards (FSSAI, APEDA), and government schemes (PMFME, RKVY). Willingness to travel frequently for machinery deployment, training, or marketing activations. 	
3.	Position Name	Project Manager
	No of Positions	Three
	Project	Establishment of PMU under Uttarakhand State Millet Policy
	Emoluments	₹ 85,000/- (per month) (Consolidated)
	Duration of the appointment	Initially for a period of one year, further extendable based on the performance during the project period and budget availability
	Essential Qualifications: <ul style="list-style-type: none"> Postgraduate degree in Food Science/Agri-Marketing/Operations Management/Rural Development/Agri and allied fields. Prior experience in: <ul style="list-style-type: none"> Product formulation or food innovation (for food tech role), Field-level operations and unit management (for ops role), Market linkage and business planning (for marketing role). 2-4 years of experience in development and research, new product development, prototyping to commercialization scale. Knowledge on FSSAI regulations and standards. Proficiency in English and Hindi; strong stakeholder coordination capability. Desirable Qualifications: <ul style="list-style-type: none"> Knowledge on product management, plant management, machineries for production and setup. Preferably, 2-3 years of progressive experience in handling clients for product development and technical production support. Regional language proficiency. Experience in millet-based enterprises or nutrition-focused programs. Knowledge of government platforms (GeM, PFMS, eNAM). Exposure to SHG/FPO engagement and rural enterprise incubation. Willingness to work on-ground extensively. 	
4.	Position Name	Research Manager
	No of Positions	Two

	Project	Establishment of PMU under Uttarakhand State Millet Policy
	Emoluments	₹ 60,000/- (per month) (Consolidated)
	Duration of the appointment	Initially for a period of one year, further extendable based on the performance during the project period and budget availability
	Essential Qualifications: <ul style="list-style-type: none"> Master's degree in Food Technology/Food Science & Nutrition/Food Process Engineering and allied fields. At least 1-2 years of experience in: <ul style="list-style-type: none"> Product development, shelf-life studies, or sensory analysis, Process optimization and equipment assessment. Strong analytical and technical writing skills in English. 	
	Desirable Qualifications: <ul style="list-style-type: none"> PhD or experience at institutions like ICAR-IIMR, CFTRI, NIFTEM, IITs. Proficiency in experimental design, nutritional profiling, and packaging innovation. Experience in millet-based R&D. Willingness to travel to processing units and consumer sites for field trials and data collection. 	
5.	Position Name	IT & Communications Manager
	No of Positions	Two
	Project	Establishment of PMU under Uttarakhand State Millet Policy
	Emoluments	₹ 50,000/- (per month) (Consolidated)
	Duration of the appointment	Initially for a period of one year, further extendable based on the performance during the project period and budget availability
	Essential Qualifications: <ul style="list-style-type: none"> Bachelor's or master's degree in information technology, Computer Science, Mass Communication, Digital Media, or related disciplines. Minimum 1-2 years of professional experience in: <ul style="list-style-type: none"> Website development and maintenance, Managing digital tools for communication, data dashboards, or cloud-based collaboration platforms, Creating visual and written content for social media, outreach, and internal communication. Proficiency in designing digital assets, running webinars/live sessions, and handling online databases. Excellent command over English and Hindi; ability to communicate technical content to non-technical users. 	
	Desirable Qualifications: <ul style="list-style-type: none"> Prior experience in managing IT infrastructure or communications for government/CSR/NPO/agribusiness projects. Proven knowledge and expertise in Artificial Intelligence applications, data analytics, and digital communication systems for business and operational efficiency. Knowledge of tools such as Canva, Adobe Suite, Tableau, WordPress, Mailchimp, Google Workspace, etc. Understanding of branding, millet value chains, and the communication needs of rural outreach programs. Familiarity with government platforms like PFMS, GeM, and digital filing/reporting systems. Willingness to travel to field locations for documentation, training support, and IT troubleshooting. 	
	Roles & Responsibilities: <ul style="list-style-type: none"> Develop and maintain PMU's official website, dashboards, and internal communication platforms. 	

	<ul style="list-style-type: none"> • Create and disseminate digital newsletters, audio-visual content, promotional materials, and case studies. • Support branding efforts of millet products and the Shree Anna Park through digital storytelling. • Assist other departments in digitizing reports, coordinating online meetings, and archiving documents. • Ensure cybersecurity practices and data backup systems are in place. • Provide technical support for field data collection tools (e.g., Kobo Toolbox, Google Forms). • Maintain a digital archive of training materials, publications, media coverage, etc. • Any other tasks assigned by the Team Lead or State Authorities. 	
6.	Position Name	Technical Assistant
	No of Positions	Three
	Project	Establishment of PMU under Uttarakhand State Millet Policy
	Emoluments	₹ 30,000/- (per month) (Consolidated)
	Duration of the appointment	Initially for a period of one year, further extendable based on the performance during the project period and budget availability
	Essential Qualifications <ul style="list-style-type: none"> • Graduation in Agriculture/Food Technology/Food Science & Nutrition/ Agri. Processing Engineering/ Food Chemistry and allied fields with minimum 60% marks. Desirable Qualifications <ul style="list-style-type: none"> • 1-2 years of experience in processing units/production/product development • Knowledge/experience in conducting field surveys, training programs and demonstrations. • Hands-on experience with millet/food processing machinery, product development, or quality testing. • Ability to translate technical knowledge into simple language for common people • Basic Knowledge of food safety standards, packaging, and labelling as per FSSAI guidelines. • Ability to effectively coordinate and train participant batches, with resource management and client-handling skills. • Proficiency in using MS Office and computer applications • Willing to travel to field visits. 	

Terms & Conditions:

1. The above posts are purely temporary and on contractual basis till the end of the project period. The selected candidates shall not claim for regular appointment/absorption in Nutrihub, ICAR-IIMR, Hyderabad or funding agency at the end of the project.
2. The duly filled in applications form (as per the format) –Annexure I & II enclosed (If applicable) with photograph affixed on it and signed, should be sent to hr@nutrihubiimr.com on or before 26th November, 2025 along with self-attested scanned certificate copies of the relevant documents (date of birth, education certificates, experience certificates, trainings attended, publications etc.) as a single file (PDF).
3. All the relevant original testimonials (date of birth, education & experience certificates etc...) are to be shown for verification, before joining, if selected. If any information submitted is false information/claims at any stage, their candidature will be summarily rejected and appointment will be terminated if found during project period.
4. The shortlisted candidate will be intimated by email. All shortlisted candidates have to attend online interview using the given zoom link.

5. Date and details of the zoom link will be intimated to the shortlisted candidates.
6. The upper age limit for the above position is 40 years for men and 45 years for women as on the date of the interview with relaxation as per GOI rules in case of SC/ST/OBC/PH candidates.
7. No TA/DA will be paid for attending the interview.
8. Canvassing in any form will lead to cancellation of candidature.
9. The selected candidate may have to join immediately.
10. The decision of the Director/CEO, Nutrihub TBISC, ICAR-IIMR is final and binding in all respects.
11. For further details please visit to our website www.nutrihubiimr.com/careers.
12. Nutrihub/ICAR-IIMR reserves the right to alter/ Change/ Cancel this Advertisement/ Recruitment without assigning any reason at any stage of recruitment process.
13. In case of any dispute, it will be resolved within the jurisdiction of Hyderabad, Telangana court only.

Sd/-
Director/CEO,
Nutrihub

PROFORMA**APPLICATION FOR THE POST OF:** _____ *(On contractual Basis)***Project:** _____**1. Name in Block letters:** _____**2. Father's / Husband's name:** _____**3. Date of Birth & age:** _____; _____ years.**4. Postal address for correspondence: Present & Permanent.**Latest passport size
photo**5. Mobile no:** _____; **Aadhaar No:** _____; **email:** _____**6. Educational Qualifications:**

Sl. No	Qualifications	Year of passing	Board/ University	Marks (% /GPA)	Remarks (if any)
1.					
2.					
3.					
4.					
5.					
6.					

7. Prior Experience (if any):

Sl. No	Name of the Organization/ Institute	Post	From To	Drawn Salary	Remarks
1.					
2.					
3.					
4.					

8. Additional Information which you would like to mention:

- Additional Academic/ professional Qualifications: _____
- NET Qualified : _____
- Trainings _____
- Research Publications / reports / special projects: _____
- Awards/ Scholarships/ Official Appreciations: _____
- Affiliation with professional bodies/ institutes/ Societies: _____
- Any other information: _____

9. Whether belongs to SC/ST/OBC/OC/PH/Ex-servicemen (as per GoI norms) _____

10. I am also willing to be considered for any lower post in case my application for the applied post is ineligible or not shortlisted for further scrutiny. (Yes / No): _____

SELF DECLARATION

I _____, Son/ Daughter of _____ hereby declare that the information given above and in the enclosed documents is true to the best of my knowledge and belief and nothing has been concealed therein. I am well aware of the fact that if Information given by me is proven false/ not true, I will have to face the punishment as per the law. Also, all the benefits availed by me shall be summarily withdrawn and I may be terminated from the services without assigning any reasons.

Date: ____/____/____
Place: _____

Signature of the Candidate

DECLARATION

I, _____ hereby declare that **none of my near or distant relative is an employee of Nutrihub TBISC, ICAR-Indian Institute of Millets Research (IIMR)**. If found otherwise and in the event of non-declaring the same as prescribed in the advertisement, my candidature to the interview and my selection to the post be cancelled.

Date:

Signature of the Candidate

Place:

(OR)

I, _____ hereby declare that am willing to attend the interview for post of **Team Lead/Senior Project Manager/Project Manager/Research Manager/IT & Communications Manager/Technical Assistants**. The following particulars of my relative(s) working in ICAR is/are furnished as per the requirement of the advertisement for attending the interview: Name: Designation: Relationship:

Date:

Signature of the Candidate

Place: